

THORNDON SCHOOL BOARD OF TRUSTEES
MINUTES OF MEETING – 10 MAY 2016 AT 6.00 PM IN THE STAFFROOM

Present: Alistair du Chatenier (Principal), Jo Cribb (Acting Chairperson), Philip Evans, Andrew Hickey, Victoria Parsons, Simina Toimata, Andrew Pennell (Staff Representative), Carissa-Lee Skipper (Parent)

Apologies: James Turner, Davina Parangi-Brown

The meeting started with a karakia.

Declaration of Conflict of Interest:

Victoria Parsons – started an internship at the Ministry of Education.

Alistair welcomed everyone and acknowledged that this would be the last meeting of the current Board. It should also be noted that there were no Board papers as the plan for this meeting was to workshop Hautu (Self Review) and plan the Handover Presentation for the new Board.

Hautu is our Self Review. Everyone split into two groups. One group to look at Tinana of the hoe which represents driving Leadership. The second group to look at Rapa of the hoe which represents the face of the community. This was an opportunity to look at what we are doing well and what can be done better.

6.20 pm – Anaru Mill arrived.

6.55 pm – Carissa-Lee Skipper left.

The two groups fed back their thoughts, ideas and what they had discussed.

7.20 pm – Anaru Mill left.

Alistair thanked the Board very much for their contributions and everything they have done over their term.

Jo asked to have Carissa's email address.

7.25 pm – Simina Toimata left.

Work commenced on the handover presentation for the new Board.

Information to be fed into a powerpoint presentation for the new board. As discussed, please try to keep your topic/slide to a page (obviously some topics are larger than others). Your information needs to be emailed to Jo by 27 May.

There are two categories:

1. Key Things to Think About
2. Current Issues

<i>Topic Delegated To</i>	<i>Topic Title</i>
Andrew Hickey	Rebuild and Property <i>Current Issue</i> ☆ Use as an opportunity ☆ Flexible Learning Environment ☆ Hall ☆ Risk
Victoria Parsons	Communication <i>Current Issue</i> ☆ Board to parents ☆ Parent Forums ☆ Supporting Alistair ☆ Exit Interviews
James Turner	Charter <i>Current Issue</i> ☆ Needs review
Jo Cribb and Phil Evans	All Student Achievement <i>Current Issue</i> ☆ Maori and Pasifika Achievement ☆ ERO Review next year ☆ Good to Great ☆ Aspiration
Victoria Parsons	Bullying/Student Well-being <i>Current Issue</i>
Alistair du Chatenier	Asian Community <i>Current Issue</i>
Alistair du Chatenier	Finance <i>Current Issue</i> ☆ Money/rebuild
Phil Evans	Maori/Pasifika Engagement <i>Key Things to Think About</i> ☆ Connecting with Whanau Group ☆ Plan to engage Maori parents ☆ Maori representative on the Board ☆ Hautu Review ☆ Shared view of Treaty ☆ Engage Pasifika parents ☆ Pasifika representative on the Board

Jo Cribb	Governance <i>Key Things to Think About</i> <ul style="list-style-type: none"> ☆ Professional Development ☆ Committees and their purpose ☆ Principal's assessment ☆ Parent complaints ☆ Clear on complaints process ☆ Effective meetings around governance issues ☆ Fair Committee ☆ Financial skills ☆ Thinking strategy ☆ Chairperson – someone with time, design a model of a chairperson ☆ Cycle – annual plan; budgets; self review; principal's appraisal ☆ Student voice/staff voice ☆ Duties as an employer
Victoria Parsons	Government Changes <i>Key Things to Think About</i> <ul style="list-style-type: none"> ☆ Vulnerable children/CYF ☆ Education Act Review ☆ Special Ed
James Turner	Health and Safety <i>Key Things to Think About</i>

Minutes of Previous Meeting:

The minutes of the 30 January 2016 planning day were accepted as being a true and accurate record.

Moved: Jo Cribb
Seconded: Alistair du Chatenier

Meeting closed at: 8.00 pm

Date for Next Meeting: 28 June 2016

Signed: _____
Chairperson

Date: _____